

Benton Harbor Public Library Board Meeting
March 17, 2020

Minutes

PRESENT:

Noreen Szymanski: Board Secretary and member of the Finance Committee

Board Members: Dyan Chenault, Edward Isom, Marian Tripplett

Director: Kat Boyer

EXCUSED:

Mamie L. Yarbrough: President/Treasurer and member of the Finance Committee

Admin. Secretary: Yvette Moore

ABSENT:

Board Members: Richard S. Hensel - Board Vice President and member of the
Finance

Committee, Ethel Clark-Griffin - Board member

CALL TO ORDER/ROLL CALL

The meeting was called to order by Ms. Szymanski at 4:11 pm

Agenda:

A motion was made by Ms. Chenault and seconded by Mr. Isom to accept the proposed changed agenda.

MOTION PASSED

Director's Report:

A motion was made by Ms. Chenault and seconded by Ms. Tripplett to reopen the library when the schools reopen.

Roll Call

Ms. Szymanski - Yes

Ms. Chenault - Yes

Ms. Tripplett - Yes

Mr. Isom - Yes

MOTION PASSED

A motion was made by Ms. Szymanski and seconded by Ms. Chenault to pay all staff members for their normal working hours during the library closing through a COVID-19 bank of paid time.

MOTION PASSED

A motion was made by Ms. Chenault and seconded by Mr. Isom for the Director to contact the Post Office and request that mail be delivered through the book drop.

MOTION PASSED

A motion was made by Ms. Chenault and seconded by Ms. Tripplett to meet again at the next regular Board Meeting date and time.

MOTION PASSED

A motion was made by Ms. Chenault and seconded by Mr. Isom to make the following financial changes:

Move \$700 from line item 932-000 Snow Plowing bringing its total from \$1900 to \$1200

and move it to line item 931-000 Pest Control bringing its total from \$600-\$1300.

ADJOURNMENT:

Meeting was adjourned at 4:22 pm.

Respectfully submitted by Director Kat Boyer.