

Benton Harbor Public Library Board Meeting
December 15, 2020

Minutes-Draft

This meeting was conducted remotely

PRESENT:

Mamie L. Yarbrough: Board President, Treasurer, and Member of the Finance Committee
Richard S. Hensel: Board Vice President and member of the Finance Committee
Noreen Szymanski: Board Secretary and Member of the Finance Committee
Board Members: Dyann Chenault, Ethel Clark-Griffin, Edward Isom
Director: Kat Boyer
Adm. Secretary: Yvette Moore

EXCUSED:

Board Member: Marian Tripplett

CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:09 pm by President Yarbrough.

ROLL CALL:

Dyann Chenault	Benton Harbor	Present	Zoom Meeting
Mamie Yarbrough	Benton Harbor	Present	Zoom Meeting
Noreen Szymanski	Benton Charter Township	Present	Zoom Meeting
Richard Hensel	Coloma, MI	Present	Zoom Meeting
Edward Isom	Benton Harbor	Present	Zoom Meeting
Ethel Clark-Griffin	Benton Harbor	Present	Zoom Meeting

Minutes of November Meeting

A **motion** was made by Dyann Chenault and seconded by Edward Isom to approve the November Meeting Minutes.

ROLL VOTE:

Noreen Szymanski	Benton Charter Township	Yes
Dyann Chenault	Benton Harbor	Yes
Mamie Yarbrough	Benton Harbor	Yes
Edward Isom	Benton Harbor	Yes
Rich Hensel	Coloma, MI	Yes

MOTION CARRIES

Monthly Bills for November

A **motion** was made by Noreen Szymanski and seconded by Dyann Chenault to pay the November bills.

ROLL VOTE:

Ethel Clark-Griffin	Benton Harbor	Yes
Dyann Chenault	Benton Harbor	Yes
Edward Isom	Benton Harbor	Yes
Noreen Szymanski	Benton Charter Township	Yes
Mamie Yarbrough	Benton Harbor	Yes
Rich Hensel	Coloma, MI	Yes

MOTION CARRIES

DIRECTOR'S REPORT:

A **motion** was made by Noreen Szymanski and seconded by Dyann Chenault to adapt the Remote Work Policy with grammatical changes.

ROLL VOTE:

Edward Isom	Benton Harbor	Yes
Dyann Chenault	Benton Harbor	Yes
Ethel Clark-Griffin	Benton Harbor	Yes
Noreen Szymanski	Benton Charter Township	Yes
Mamie Yarbrough	Benton Harbor	Yes
Rich Hensel	Coloma, MI	Yes

MOTION CARRIES

A **motion** was made by Noreen Szymanski and seconded by Edward Isom to accept the Upton Foundation Grant.

ROLL VOTE:

Edward Isom	Benton Harbor	Yes
Noreen Szymanski	Benton Charter Township	Yes
Mamie Yarbrough	Benton Harbor	Yes
Ethel Clark-Griffin	Benton Harbor	Yes
Dyann Chenault	Benton Harbor	Yes
Rich Hensel	Coloma, MI	Yes

MOTION CARRIES

A **motion** was made by Dyann Chenault and seconded by Rich Hensel to accept the Beanstack Microgrant.

ROLL VOTE:

Ethel Clark-Griffin	Benton Harbor	Yes
Noreen Szymanski	Benton Charter Township	Yes
Dyann Chenault	Benton Harbor	Yes
Edward Isom	Benton Harbor	Yes
Mamie Yarbrough	Benton Harbor	Yes
Rich Hensel	Coloma, MI	Yes

MOTION CARRIES**BUDGET CHANGES**

A **motion** was made by Dyann Chenault and seconded by Noreen Szymanski to move \$1,000 from line item 932-025 Building Maintenance and Repairs bringing the total to \$9,000 to line item 933-000 Building Maintenance Plumbing and Electrical bringing its total to \$14,000.

ROLL VOTE:

Mamie Yarbrough	Benton Harbor	Yes
Dyann Chenault	Benton Harbor	Yes
Ethel Clark-Griffin	Benton Harbor	Yes
Edward Isom	Benton Harbor	Yes
Rich Hensel	Coloma, MI	Yes
Noreen Szymanski	Benton Charter Township	Yes

MOTION CARRIES

A **motion** was made by Dyann Chenault and Edward Isom to raise line item 802-000 Auditor from \$3,000 to \$6,750. This will be an overall raise in the budget.

ROLL CALL

Dyann Chenault	Benton Harbor	Yes
Ethel Clark-Griffin	Benton Harbor	Yes
Noreen Szymanski	Benton Charter Township	Yes
Mamie Yarbrough	Benton Harbor	Yes
Edward Isom	Benton Harbor	Yes
Rich Hensel	Coloma, MI	Yes

MOTION CARRIES**ADJOURN**

Meeting was adjourned at 5:13 pm.

Respectfully submitted by Administrative Secretary Yvette Moore.