

Benton Harbor Public Library Board Meeting  
October 20, 2020

Minutes

This meeting was conducted remotely

**PRESENT:**

Mamie L. Yarbrough: Board President, Treasurer, and Member of the Finance Committee  
Richard S. Hensel: Board Vice President and member of the Finance Committee  
Noreen Szymanski: Board Secretary and Member of the Finance Committee  
Board Members: Dyann Chenault, Marian Tripplett  
Director: Kat Boyer  
Adm. Secretary: Yvette Moore  
Renaldo Tripplett

**EXCUSED:**

Board Member: Ethel Clark-Griffin and Edward Isom

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 4:02 pm by President Yarbrough.

CITIZEN REQUESTS TO ADDRESS THE BOARD: Renaldo Tripplett

**Minutes of September Meeting**

A **motion** was made by Noreen Szymanski and seconded by Dyann Chenault to approve the September Meeting Minutes.

**ROLL VOTE:**

Mamie Yarbrough Yes  
Rich Hensel Yes  
Edward Isom Yes  
Dyann Chenault Yes  
Noreen Szymanski Yes

**MOTION CARRIES**

A **motion** was made by Rich Hensel and seconded by Mamie Yarbrough to approve the corrected September Special meeting minutes.

**ROLL VOTE:**

Dyann Chenault	Yes
Rich Hensel	Yes
Edward Isom	Yes
Mamie Yarbrough	Yes

**MOTION CARRIES**

A **motion** was made by Dyann Chenault and seconded by Edward Isom to change the agenda to move the audit to after the September minutes.

**ROLL VOTE:**

Rich Hensel	Yes
Noreen Szymanski	Yes
Edward Isom	Yes
Dyann Chenault	Yes
Mamie Yarbrough	Yes

**MOTION CARRIES**

**AUDIT PRESENTATION**

A **motion** was made by Dyann Chenault and seconded by Noreen Szymanski to receive the June 30<sup>th</sup>, 2020 Audit.

**ROLL VOTE:**

Noreen Szymanski	Yes
Dyann Chenault	Yes
Edward Isom	Yes
Rich Hensel	Yes
Ethel Clark-Griffin	Yes

**MOTION CARRIES**

**FINANCIAL REPORTS**

A **motion** was made by Dyann Chenault and seconded by Noreen Szymanski to file bank reconciliation reports for Audit.

**ROLL VOTE:**

Rich Hensel            Yes  
Ethel Clark-Griffin    Yes  
Noreen Szymanski    Yes  
Edward Isom            Yes  
Mamie Yarbrough      Yes  
Dyann Chenault        Yes

**MOTION CARRIES**

A **motion** was made by Dyann Chenault and seconded by Noreen Szymanski to pay the September bills

**ROLL VOTE:**

Ethel Clark-Griffin    Yes  
Rich Hensel            Yes  
Noreen Szymanski    Yes  
Edward Isom            Yes  
Mamie Yarbrough      Yes  
Dyann Chenault        Yes

**MOTION CARRIES**

**DIRECTOR'S REPORT:**

A **motion** was made by Dyann Chenault and seconded by Noreen Szymanski to apply for the Upton Foundation grant.

**ROLL VOTE:**

Ethel Clark-Griffin    Yes  
Rich Hensel            Yes  
Mamie Yarbrough      Yes  
Noreen Szymanski    Yes  
Edward Isom            Yes  
Dyann Chenault        Yes

**MOTION CARRIES**

A **motion** was made by Noreen Szymanski and seconded by Dyann Chenault to apply for the ALA for Libraries Transforming Communities grant.

**ROLL VOTE:**

Edward Isom            Yes  
Ethel Clark-Griffin    Yes  
Mamie Yarbrough      Yes  
Dyann Chenault        Yes  
Noreen Szymanski     Yes  
Rich Hensel            Yes

**MOTION CARRIES**

A **motion** was made by Dyann Chenault and seconded by Mamie Yarbrough to approve an extended holiday paid time off for the employees from Dec. 24<sup>th</sup> – Jan. 4.

**ROLL VOTE:**

Rich Hensel            Yes  
Ethel Clark-Griffin    Yes  
Edward Isom            Yes  
Noreen Szymanski     Yes  
Mamie Yarbrough      Yes  
Dyann Chenault        Yes

**MOTION CARRIES**

A **motion** was made by Dyann Chenault and seconded by Edward Isom to adjourn the meeting.

**ROLL VOTE:**

Rich Hensel            Yes  
Edward Isom            Yes  
Ethel Clark-Griffin    Yes  
Dyann Chenault        Yes  
Mamie Yarbrough      Yes

**MOTION CARRIES**

**ADJOURNMENT**

Meeting was adjourned at 5:27 pm.

Respectfully submitted by Administrative Secretary Yvette Moore.