

Benton Harbor Public Library Board Meeting

January 19, 2021

Minutes

This meeting was conducted remotely

PRESENT:

Mamie L. Yarbrough: Board President, Treasurer, and member of the Finance Committee
Noreen Syzmanski: Board Secretary and member of the Finance Committee
Board Members: Marian Tripplett, Dyann Chenault, Edward Isom
Director: Kat Boyer

EXCUSED:

Board Member: Ethel Clark-Griffin
Admin. Secretary: Yvette Moore

ABSENT:

Richard S Hensel: Board Vice President and member of the Finance Committee

CALL TO ORDER/ROLL CALL:

The meeting was called to order at 4:06 pm by President Yarbrough.

ROLL CALL:

Marian Tripplett	Benton Charter Township	Present	Zoom Meeting
Dyann Chenault	City of Benton Harbor	Present	Zoom Meeting
Mamie L. Yarbrough	City of Benton Harbor	Present	Zoom Meeting
Edward Isom	City of Benton Harbor	Present	Zoom Meeting
Noreen Syzmanski	Benton Charter Township	Present	Zoom Meeting

Minutes of November Meeting

A motion was made by Dyann Chenault and seconded by Edward Isom to approve the December Board Meeting Minutes.

ROLL VOTE:

Mamie L. Yarbrough Yes
Noreen Sysmanski Yes
Marian Tripplett Yes
Edward Isom Yes
Dyann Chenault Yes

MOTION CARRIES

Monthly Bills for December

A motion was made by Noreen Syzmanski and seconded by Edward Isom to pay the December bills.

ROLL VOTE:

Edward Isom	Yes
Marian Tripplett	Yes
Noreen Syzmanski	Yes
Mamie L. Yarbrough	Yes
Dyann Chenault	Yes

MOTION CARRIES

Director's Report:

A motion was made by Noreen Syzmanski and seconded by Marian Tripplett to accept the Benton Charter Township Donation in the amount of \$25,000.

ROLL VOTE:

Marian Tripplett	Yes
Noreen Syzmanski	Yes
Mamie L. Yarbrough	Yes
Edward Isom	Yes
Dyann Chenault	Yes

MOTION CARRIES

A motion was made by Dyann Chenault and seconded by Edward Isom to make the budget adjustments from the January Director's Report as described in line items a, b, and c.

- a. \$500 from line 931-050 Pest Control taking its total from \$2500 to \$2000 to line 790-000 Electronic Subscriptions taking its total to \$7500.
- b. \$3000 from line item 715-000 FICA taking its total from \$29,535.18 to \$26,535.18 to line 933-000 Building Maintenance Plumbing & Electric taking its total from \$14,000 to \$17,000.
- c. \$500 from line 778-000 Materials Books taking its total from \$28,000 to \$27,500 to line 934-000 Office Equipment Maintenance taking its total from \$2250 to \$2750.

ROLL VOTE:

Noreen Syzmanski	Yes
Mamie L. Yarbrough	Yes
Marian Tripplett	Yes
Edward Isom	Yes

Dyann Chenault Yes

MOTION CARRIES

A motion was made by Dyann Chenault and seconded by Marian Tripplett to allow the Director to write a grant application for the Peggy Barber Programming Grant for a book club discussion the book “The World According to Fannie Davis”.

ROLL VOTE:

Edward Isom Yes

Marian Tripplett Yes

Noreen Syzmanski Yes

Mamie L. Yarbrough Yes

Dyann Chenault Yes

MOTION CARRIES

Finance Committee Meeting

A motion was made by Dyann Chenault and seconded by Edward Isom to move the CD that expires on January 26, 2021 from Edgewater Bank and the two CD's that expire January 29, 2021 from Horizon Bank and set up CD's at Honor Credit Union as well as moving funds to create a checking account at Honor Credit Union.

ROLL VOTE:

Mamie L. Yarbrough Yes

Noreen Syzmanski Yes

Marian Tripplett Yes

Edward Isom Yes

Dyann Chenault Yes

MOTION CARRIES

ADJOURN

Meeting was adjourned at 4:54 pm.

Respectfully submitted by Director Kat Boyer